



CHCC RISK ASSESSMENT 2021

V2.2, 16th April 2021

Risk assessment conducted for the 2021 season. Includes both the covid regulations as well as the additional H&S initiatives taken this season

Compton House Committee
info@comptonhousecricketclub.co.uk

Document Control

| Version | Date | Description |
|---------|----------|--|
| 1.0 | 01.03.21 | Initial Version |
| 1.1 | 23.03.21 | Updated after first review by Club Welfare Officer |
| 1.2 | 02.04.21 | Updated following the ECB Guidelines at STEP 1(B) of the roadmap |
| 2.0 | 10.04.21 | Document version sent to Dorset League for Review |
| 2.1 | 11.04.21 | Updated to incorporate Dorset League feedback |
| 2.2 | 16.04.21 | Updated following release of the STEP 2 guidance |



RISK ASSESSMENT TEMPLATE FOR CLUBS PREPARING TO OPEN THEIR CLUBHOUSE

Risk Assessment Template

As a facility provider, you should complete your own COVID-19 Risk Assessment and publish this to your users.

If you are not the facility provider, then you should consider which sections will apply to your clubs individual situation upon returning to play and complete a risk assessment based on your activity, including (but not limited to) people management and communication, hygiene and first aid. You may still wish to record that you have assessed facility risks through enquiries made with your facility provider.

We have provided an example risk assessment below, which is for illustrative purposes only, and includes some examples of things to consider. Consider how this will apply to each aspect of your operation and identify the controls you require to meet Government guidance regarding health, social distancing and hygiene etc. Remember that you must review your other Health and Safety, and Safeguarding, risk assessments for other hazards such as fire, first aid etc.

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| What are the hazards? | Transmission of COVID-19 | |
| Who might be harmed? | Facility users, staff, volunteers, visitors and the wider community | |
| No | Controls required | Action Taken by the Club |
| People Management and Communication | | |
| | Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID-19 symptoms or those who should be shielding do not travel or attend. | <ul style="list-style-type: none"> • All persons wishing to use the ground, or the practice sessions must give the club advance notice and a match will only be agreed to go ahead: <ul style="list-style-type: none"> ○ If there is a club representative available on the day ○ Captains are made aware of their on-field responsibilities • At the time of booking the captain or someone the captain may appoint will be the single point of contact to ensure their respective teams follow all the covid guidelines put in place • The team sheet with the player names will be handed over to the club representative for the day • No unregistered players will be allowed to take the field of play • It will be advised that they must be responsible to check for Covid symptoms and ensure they stay away from the ground if themselves/players or family members show any of these signs or are currently isolating with COVID-19 symptoms or who at the current government guidelines are in the at risk group shouldn't attempt to enter the ground. • All the guidelines will be shared in the social media channels of the club (website, Facebook and Emails) |

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| | | <ul style="list-style-type: none"> • Signage will be placed at the point of entry into the ground and in the car parking facility for spectators to read asking them not to enter the ground if they have or have shown symptoms of COVID-19 in the past 7 days. • There will be a signing in book for everyone to sign to say that they will adhere to the clubs social distancing and COVID-19 precautions and they will also to give their phone numbers for track and trace purposes if it were needed to use. This will be made a requirement for anyone to be allowed into the ground any persons not adhering to this will be asked to leave the ground. • There will also be a poster having the NHS test and trace QR code • There will be a briefing sheet that will be handed over to the home and away team captains to remind them of their responsibilities |
| | | <ul style="list-style-type: none"> • The only part of the ground accessible will be the toilets and the ground. The rest of the facilities like the changing rooms, club house (except bar staff), score box will be closed and not available to the general public. • Toilets will have signage to say one in one out and outside the toilets social distancing 2-meter markings will be used by using spray paint for persons waiting to use the toilets. • The clubhouse and bar area will be restricted to only bar staff which will be a maximum of 2 persons. Drinks purchased will served in plastic glasses on a tray outside and then glasses will be disposed of in a bin area that will be clearly marked, and a fresh plastic glass will be used for any refills of drinks. |

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| | | <ul style="list-style-type: none"> • The bins will be suitably emptied at the end of each hire session. Suitable PPE will always be available to clean and mop any spillages. • Social distancing marking will be placed throughout the seating areas and signage will be placed asking all to adhere to the guidance. |
| | A plan for where parents and players will sit whilst watching cricket activities' | <ul style="list-style-type: none"> • A marked-out area will be in place for home and away teams and spectators. • Most of the seating will be in the open space and there will be enough signs to remind the spectators to maintain 2m distance |
| | Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimize the risk of transmission of COVID-19. | <ul style="list-style-type: none"> • The risk assessment will be shared with the club email group • The website already has the summary covid guidelines published • Facebook will be updated to include links to the government guidelines as well as summarizing the responsibility of players and spectators when they visit the ground • There will be plenty of signage around the ground reminding them to maintain the social distancing rules and hygiene reminders • There will be an option to use the public address system to give regular reminders to spectators/players etc. • There will be hand sanitizing stations set up for people to regularly wash their hands |
| | Staff and volunteer training to support the implementation of the plan, with suitable training records. | <ul style="list-style-type: none"> • The volunteers will have a kickoff and preparation meeting to ensure all of us are aware of the Covid guidelines and our duty • There will be an orientation session with the club captains explaining them their responsibilities on the ground |

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| | | <ul style="list-style-type: none"> • Members will be regularly updated by our normal media platforms • Captains will be asked to explicitly brief the players prior to start of the match • Stuart Casely will be responsible to make sure all volunteer bar staff are trained in the operation procedures and an electronic record will be kept of this. • Graeme Botham and Stuart Casely to train and inform volunteer ground staff and an electronic document will be kept. |
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| Buildings | | |
| | Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission. | <ul style="list-style-type: none"> • All enclosures will be closed for general public and most of them will be in the open area • Windows and doors can be kept open, but notices will be in place saying bar staff only in the bar serving area. • All other seating areas and toilets are placed outside. |
| | Assess the maximum occupancy of your rooms at 2m social distancing (or 1m with risk mitigation where 2m is not possible) and establish a suitable circulation system/one-way system. Use signage and floor markings to communicate this. | <ul style="list-style-type: none"> • Only a maximum of 2 bar staff will be able to work in the enclosed bar area. • Toilets will be one in one out and signage and markings will be in place. |
| | Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission. | <ul style="list-style-type: none"> • All seating is outside, and markers and signage will be in place with 2-meter social distancing. |
| | Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather. | <ul style="list-style-type: none"> • During wet weather players/families and spectators will have to take shelter in their cars. This will be made known to the participants: |

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| | | <ul style="list-style-type: none"> ○ Before the start of the day through the captains and youth officer ○ At the start of the match and signage in the ground and notices on our media platforms will also say this • This is to ensure that participants come prepared for inclement weather |
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| Social and Hospitality Areas | | |
| | Plan to solicit and maintain records of your member attendance, customers and visitors - to be maintained for 21 days and then destroyed. | <ul style="list-style-type: none"> • This will be done using paper shredder for signing in sheet placed inside the ground at the back of our scoreboard. Team sheets that are sent electronically can be deleted electronically. |
| | Identification of suitable areas for outdoor service that don't overlap with cricket activity. | <ul style="list-style-type: none"> • N/A |
| | Steps taken to minimise time and the number of people at the bar. | <ul style="list-style-type: none"> • A marked out one-way system will be in place as well as the 2 meter social distancing areas. |
| | Steps taken to minimise contact points at payment or around the hospitality space. | <ul style="list-style-type: none"> • We can ask for contactless payments as a preferred method of payment but taken cash payments can put in place by customers been asked to put money into a suitable container and any change given in the same manner. |
| | Suitable PPE provision and training for staff and volunteers. | <ul style="list-style-type: none"> • Suitable PPE will be provided, and any necessary training will be given by the member of the committee who is responsible for that section. |
| | Strategy for the safe serving, clearing and cleaning of glassware and tableware. | <ul style="list-style-type: none"> • All drinks will be served in disposable plastic glasses and served outside on a tray that will be wiped down after every use by bar staff. |

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| Deep cleaning strategy to minimise COVID-19 transmission risk | <ul style="list-style-type: none"> All teams are asked to pay a cost of cleaning after each match. We have recommended a minimum of a 2 hour clean using suitable PPE and cleaning detergents if we are to do in house cleaning and to cover the cost if we must hire a cleaning contractor. (cost will be reviewed) |
| Daily cleaning strategy to minimise COVID-19 transmission risk. | <ul style="list-style-type: none"> The club will be cleaned prior to each match and deep cleaned after every match. |
| High-frequency touchpoint cleaning strategy to minimise COVID-19 transmission risk and how you will keep records. | <ul style="list-style-type: none"> Suitable hand sanitization and antibacterial sprays will be in place where these areas can be regularly used for example in the practice net area/seating areas in and around the bar area. |
| Have you ensured your indoor social and hospitality areas will remain closed? | <ul style="list-style-type: none"> N/A. No indoor areas will be open |
| Have you put in place a food and beverage service plan that conforms to the requirements of the government guidance for restaurants and bars available here? | <ul style="list-style-type: none"> Yes. Bar staff will receive orientation training with the bar officers |
| Have you assessed the safe capacities for table service of food and beverages outdoors (Rules of 6 / 2 Households)? | <ul style="list-style-type: none"> Yes. Only parents, players/officials and volunteers will be allowed and served for hospitality. The participants will be reminded of social distancing and rule of 6 |
| Have you a plan in place to serve take-away food and alcohol that takes into account social distancing? | <ul style="list-style-type: none"> All the drinks served will be in plastic cups. No hot food/BBQ will be provided at the club |
| Have you reviewed your food and beverage service plan to ensure that it is compliant with your premises licence or club premises certificate for the serving of alcohol? | <ul style="list-style-type: none"> Yes |
| Have you updated your cleaning plan to include food and beverage preparation, service and consumption areas? | <ul style="list-style-type: none"> Yes. The cleaning plan includes the bar areas |

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| | <p>Have you updated your staff/volunteer training plan to include the requirements of your food and beverage service plan?</p> <p>Have you updated your signage and communications plan to include the requirements of your food and beverage service plan?</p> | <ul style="list-style-type: none"> • Yes. The orientation training with the bar staff will cover all aspects of the training • There will be enough signage at the club to ensure queues are marked with 2M | |
| | Have you updated your assessment of PPE requirements and provision to include the requirements of your food and beverage service plan? | <ul style="list-style-type: none"> • Yes | |
| | Have you reviewed and updated your COVID risk assessment to include your food and beverage service plan and the above? | <ul style="list-style-type: none"> • Yes | |
| | Have you communicated your updated COVID risk assessment and plans? | <ul style="list-style-type: none"> • Yes | |
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| Hygiene and Cleaning | | | |
| | Materials, PPE and training that you have provided to your staff for effective cleaning. | <ul style="list-style-type: none"> • As mentioned as before. G. Botham to make sure the stumps/wickets are wiped down with anti-bacterial wipes before and after the game. | |
| | Provision of hand washing facilities with warm water, soap, disposable towels and bin. | <ul style="list-style-type: none"> • In bar area for bar staff and toilets for other users. | |
| | Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation. | <ul style="list-style-type: none"> • The two toilets both have hand washing and paper towels for drying hands and hand sanitizers will be also provided. | |

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| | Provision of suitable wipes and hand sanitiser on the field for hygiene breaks. | <ul style="list-style-type: none"> Both team captains will be responsible to make sure this is done. The club will be equipped with enough hand sanitisers to go around. The players will also be notified to carry their own sanitisers. |
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| | What are the hazards? | Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc. |
| | Who might be harmed? | Facility users, staff, volunteers and visitors |
| | Controls required | Action Taken by the Club |
| Preparing Your Buildings | | |
| | Consider the risk of Legionnaire's disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above. | <ul style="list-style-type: none"> Water checks have been carried out as usual after ground winter closure. Person responsible S Casely |
| | Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning). | <ul style="list-style-type: none"> All electrical checks and fire safety checks have been done as the norm of the club's health and safety requirements. Copy of the license is available in the club house |
| | Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance. | <ul style="list-style-type: none"> All COVID-19 safety precautions are going to be in place before we open our ground to club members. Club committee to make sure this has been done. We as club have followed and will be following all ECB and government guidelines so that we have done all that is Safe, Reasonably and Practical to open our ground as safely possible. |
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| | What are the hazards? | Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required. |
| | Who might be harmed? | First aiders, facility users, staff, volunteers and visitors |
| | Controls required | Action Taken by the Club |
| First Aid | | |
| | Check that your first aid kits are stocked and accessible during all activity. | <ul style="list-style-type: none"> A review of first aid kit has been completed. Supplies have been refreshed and a strategy to review stock on a periodic basis in place. All have been by S.Tomlinson, First aids kits will be made available with suitable PPE equipment, aprons, masks, gloves by the signing in sheet. |
| | What steps have you taken to improve your first aiders' understanding of first aid provision under COVID-19? | <ul style="list-style-type: none"> We have studied the covid guidelines from ECB and made sure we have called out covid specific requirements (sign boards). In addition, we have created an isolation area to ensure that any potential issue can be dealt in place away from the playing area. |
| | If you have an AED then check that it is in working order, service is up to date and that it is available during all activity. | <ul style="list-style-type: none"> N/A |
| <ul style="list-style-type: none"> Based on the current information for youth practices and matches there will be atleast one first aider at the club since most of our coaches/volunteers and bar staff are first aiders. We cannot guarantee that there will always be a club first aider on site for senior games. Persons hiring the club will be notified that there will be no first aid support at the club and they have to organise their own first aid. All first aiders will be told that if they don't feel confident in treating anybody because of the COVID-19 then they are to call 999 and follow their guidance which is the same procedure to follow if no first aider is present. The post code and address which is used if needed to contact any of the emergency services will be available by the first aid box. If any person is taken ill at the ground and show symptoms of COVID-19 there will be a sterile isolation area by main carpark where that person will be asked to sit and wait for member of their household to come and pick and take home. | | |

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| <ul style="list-style-type: none">If any persons are tested positive for Covid 19 or show symptoms of Covid 19 within 7 days of visiting the ground, they will be asked to notify the club who will then contact everyone that was there that day. This is in accordance with current government guidelines. | | |
| What are the hazards? | Pitches or outfield are unsafe to play on | |
| Who might be harmed? | Players, officials, ground staff | |
| Controls required | | Action Taken by the Club |
| Preparing your Grounds | | |
| | Safety checks on machinery, sightscreens and covers. | <ul style="list-style-type: none">The sight screens and covers will be used this season and safety checks completed. |
| | Check and repair of any damage to pitches and outfields. | <ul style="list-style-type: none">The practice and main astros have now been treated to remove weed and mossThe run up areas around the nets have been treated to ensure they are even and treated for grass growthThe safety nets across the net area have been checked and put up. They will be in use whenever there is a nets sessionResponsibility of G. Botham which he does on a regular basis and of players to notify G. Botham if they come across anything during play. |
| | Surfaces checked and watering regime adjusted based on lack of rainfall. | <ul style="list-style-type: none">Responsibility of G. Botham. Club have an excellent watering system in place and is regularly used. |
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| What are the hazards? | Spectators hit by cricket balls | |

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| Who might be harmed? | Use this space to identify who might be harmed Members of the public been struck by a cricket ball. | |
| Controls required | Action Taken by the Club | |
| Identify your own control measures required. | <ul style="list-style-type: none"> The old picket fence in front of the club house will now be replaced with a new harder and higher fence. This should prevent some of the balls coming into the club house. There are notices around the ground given spectators warning. Also, teams wishing to hire venue will be told of the warnings prior to hire. As PA address is going to be used to remind spectators of social distancing announcements it can also be used to warn of flying cricket balls. | |
| | <ul style="list-style-type: none"> Plastic glasses are always been used. Also, information given on our social media platforms. | |

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| What are the hazards? | Use this space to identify hazards at your venue Holes in pitch especially out field made by wildlife. | |
| Who might be harmed? | Use this space to identify who might be harmed Players and officials. | |
| Controls required | Action Taken by the Club | |
| Identify your own control measures required. | <ul style="list-style-type: none"> Ground staff and G. Botham check before the match starts and fill the holes with soil or loam. Players are asked to report to G. Botham if they come across such holes so they can fill as soon as is reasonable. | |

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| What are the hazards? | Use this space to identify hazards at your venue Windows of club house been hit by cricket balls | |
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| Who might be harmed? | Use this space to identify who might be harmed Players family who have come to watch and other spectators/bar staff. | |
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| Controls required | Action Taken by the Club | |
| Identify your own control measures required. | <ul style="list-style-type: none"> • The Perspex glass used in the bar has been modified to be shatter proof • Club have replaced glass in windows with recommended safety glass to minimize the risk of injury been caused by broken glass if ball was to break window. This season because of COVID 19 safety precautions the risk of anyone getting hurt by broken glass caused by a cricket ball has greatly reduced. • Away teams will be briefed about the north fence perimeter | |

CLUB PREPERATION CHECKLIST FOR CLUBS IN ENGLAND IN 2021

From Version 1 Government Roadmap Step 1B | March 2021



Clubs and venues should not open until they are ready to do so safely and in full compliance with relevant legislation and guidance. This checklist has been designed to support you in developing your risk assessment and risk mitigation plans. The list is not exhaustive, and it is your club or organisation's responsibility to ensure that you are compliant and that you have met your duty of care.

| No | Action | Completed |
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| 1 | Preparation | |
| 1.1 | Have you read the government guidance including: <ul style="list-style-type: none">• Roadmap out of Lockdown – which outlines what can be done when.• Grassroots sports guidance for the public and sport providers.• Meeting with others safely (social distancing).• Face coverings• NHS Test and Trace: how it works• Maintaining Records for NHS Test and Trace | Y |
| 1.2 | Have you read and understood this ECB guidance document? | Y |
| 2 | Organising cricket activities | |
| 2.1 | Have you developed a method for making all participants aware: <ul style="list-style-type: none">• Of the need to self-assess for COVID-19 symptoms prior to leaving home and to not attend if symptomatic but to follow NHS and PHE guidance on self-isolation?• Of the increased risk associated with taking part in cricket activity?• Of the advice to comply with public health restrictions and avoid high-risk behaviour outside of the cricket setting?• Of the need to adhere to legal gathering limits before and after cricket activities and to act responsibly to limit transmission risk wherever possible?• That it is their choice to participate in a modified version of the game and the need for them to comply with COVID-19 measures? | Y |

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| | <ul style="list-style-type: none"> • That people with health conditions that put them at increased risk should consider the risks of participating in cricket activity? • The requirement to shield when applicable? • That social distancing and good hygiene practice should be maintained at all times at the venue? • The need to limit the time spent congregating at a venue before and after the cricket activity? • That changing rooms will be closed (with limited exceptions for disabled persons) and that they should arrive and go home in their kit? • That they should bring their own food (including tea) and drink and water bottles should be clearly marked with the owner's name and not shared? • The Rule of 6 (or as a group made up of two households) should be observed off the field? • That sharing of equipment must be avoided where possible? • Of the adaptations to playing conditions (such as hygiene breaks)? • That no sweat or saliva should be applied to the ball? | |
| 2.2 | Have you developed a process for communicating and ensuring that spectators are not permitted (with limited exceptions – see the guidance)? | Y |
| 2.3 | Have you made reasonable adjustments for disabled participants in line with guidance on when and where cricket can be played and by whom? | Y |
| 2.4 | Are you compliant with recommended supervision ratios for Supervised Children's Activity? | Y |
| 2.5 | Have you carried out DBS checks where applicable? | In Progress |
| 2.6 | Have you developed and communicated a protocol for parents? | Y |
| 2.7 | Have your coaches read and understood the guidance to coaches in this document? | Y |
| 2.8 | Have you taken measures to manage the use of practice nets safely? | Y |
| 3 | NHS Test and Trace | |
| 3.1 | Have you developed a legally compliant system for recording, managing and disposing of attendee contact data as required by NHS Test and Trace? | Y |
| 3.2 | Have you produced and displayed your NHS QR Code? | Y |
| 4 | On your Ground | |

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| 4.1 | Have you referred to the latest GMA Guidance on grounds maintenance during COVID available here ? | Y |
| 4.2 | Have you checked that your machinery, sightscreens and covers are in good, safe working order and their service requirements are up to date? Document this in your COVID risk assessment. | Y |
| 4.3 | Have you checked the condition of your square, outfield and non-turf facilities (including nets) and repair any damage to make these safe for return to play? | Y |
| 4.4 | Have you risk assessed the safe occupancy numbers of your nets and installed appropriate signage? Have you communicated these limits in your documentation and signage? | Y |
| 4.5 | Have you risk assessed the safe occupancy numbers of your field of play and surrounding areas for both organised sport and other use scenarios, taking into full account supervision ratios, social distancing and legal gathering limits? Have you communicated these limits in your documentation and signage? | Y |
| 5 | People Management and Communication | |
| 5.1 | Have you made suitable adaptations to venue layout and signage for the legal gathering size limits to achieve compliance with these restrictions off the field of play? | Y |
| 5.2 | Have you assessed the different user groups (participants), their numbers and needs and developed a plan to move them to, within and from your venue safely? | Y |
| 5.3 | Have you assessed the time that different user groups will spend at the venue and managed the risk accordingly? | Y |
| 5.4 | Have you developed a communication plan? | Y |
| 5.5 | Have you tailored this to different user groups and adapted for young people or those with a disability? | Y |
| 5.6 | Have you used all your communication channels to reach different people effectively (social media, email, website etc.)? | Y |
| 5.7 | Have you corresponded with your league (where applicable) and opposition to let them know your COVID plans and how they need to act when they are at your venue? | Y |
| 5.8 | Have you developed your signage, thought about where signage is needed and installed appropriately? | Y |
| 5.9 | Have you carried out briefings with your employees, contractors and volunteers and kept records to show that this has been understood and an opportunity to have questions answered has been given? | Y |

| 6 | In your Buildings | |
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| 6.1 | Have you developed your cleaning plan? | Y |
| 6.2 | Have you carried out a thorough clean of all areas, all surfaces and all potential contact points before opening? | Y |
| 6.3 | Have you planned to carry out an all surface clean daily pre- and post-opening? | Y |
| 6.4 | Have you identified common touch points (such as door handles, gaming machines, sanitiser stations) and a plan to clean these frequently (e.g. hourly)? | Y |
| 6.5 | Have you provided suitable training, materials and PPE for your staff or volunteers to carry out cleaning to your plan? | Y |
| 6.6 | Have you maximised ventilation by opening windows and doors (not fire doors)? | Y |
| 6.7 | If you have an air conditioning system has it been set to exchange with external air and not recirculate? | Y |
| 6.8 | Have you carried out the necessary checks and actions to manage the risk of Legionella? See the guidance from the HSE here . | Y |
| 6.9 | Have you checked that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning)? | Y |
| 6.10 | If services were isolated – have they been reinstated by a qualified professional? | Y |
| 6.11 | Have you assessed the maximum occupancy of your available rooms (room use limited as per Step 1B – see guidance above) to enable Social Distancing to be maintained, and established a suitable circulation system / one-way system? | Y |
| 6.12 | Have you used signage and floor markings to communicate this? | Y |
| 6.13 | Have you developed and communicated your changing room closure (save that it can be used by people with disabilities) / emergency use plans? Although changing rooms are not generally in use, are you still maintaining cleaning and regular maintenance to maintain safety, particularly if the changing room is to be used by those with disabilities, in an emergency or as an isolation room for suspected COVID cases)? | Y |

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| 6.14 | Have you developed your toilet operating plan? Have you got a toilet checking and cleaning programme in place? | Y |
| 6.15 | Have you got signage on handwashing technique and have you provided soap for hand washing? | Y |
| 6.16 | Have you assessed handwashing queues and whether or not suitable hand sanitiser can be provided to support this? | Y |
| 6.17 | Have you assessed optimum locations for hand sanitiser stations and where these should be located? | Y |
| 6.18 | Have you assessed the quantities of hand sanitiser required (anticipate for Day 1, review for Day 2 and so on) and purchased enough to maintain supply? | Y |
| 6.19 | Have you considered how your scorebox can be used safely? | Y |
| 6.20 | Have you got a plan for what you are going to do in wet or sunny weather (use personal vehicles, use temporary structures like gazebos and marquees etc)? Have you communicated this plan? | Y |
| 7 | Social and Hospitality Facilities | |
| 7.1 | To remain closed at Step 1B | Y. At Step 2, bar will be operational and rule of 6 will apply |
| 8 | PPE, First Aid, Injuries and Emergencies | |
| 8.1 | Have you made sure that your first aiders have reviewed the advice provided by St John Ambulance on first aid during the COVID Pandemic – available here . | Y |
| 8.2 | Have you checked that your first aid kits are stocked, in date and available during activities? | Y |
| 8.3 | Have you assessed the PPE (including face coverings) required by your first aiders and made that available in/with the first aid kits? | Y |
| 8.4 | Have you checked that your Automated External Defibrillators (AEDs) are working, serviced and available during activities? | Y |
| 8.5 | Do you have a cleaning plan for any treatment or isolation facilities? | Y |
| 8.6 | Do you have a legally compliant record keeping system for recording the contact details of those receiving and providing close-contact care/interventions for the purposes of NHS Test and Trace? | Y |
| 8.7 | Have you assessed the requirement to supply / wear face coverings in your buildings? | Y |

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| 8.8 | Have you made and communicated a plan on what to do if someone develops COVID symptoms at your venue? | Y |
| 8.9 | Do you have an emergency plan and are the appropriate people familiar with the guidance for first responders , in case of emergency situations? | Y |
| 8.10 | Have you supplied suitable cleaning wipes and hand sanitiser for the field of play and have you instructed match officials to provide suitable hygiene breaks? | Y |
| 9 | Risk Assessment | |
| 9.1 | Have you completed your COVID Risk Assessment and shared this with your participants? (See Appendix 2) | Y |
| 9.2 | Have you shared your operations plan and COVID Risk Assessment with your insurer and insurance advisor? | Y |

Having reviewed your checklist, you should complete your COVID risk assessment to record your assessment of risk and the actions you have taken to reduce these risks in compliance with the legislation and guidance. Append the completed check list to your COVID risk assessment.